

## **Revised Minutes of the Shadow Health and Wellbeing Board**

**22 November 2012**

**-: Present :-**

### **Members of the Partnership:**

Councillor Lewis (Chairman)	Torbay Council
Councillor Christine Scouler	Torbay Council
Councillor Mike Morey	Torbay Council
Councillor Bobbie Davies	Torbay Council
Debbie Stark	Director of Public Health
Richard Williams	Director of Children's Services
Simon Tapley (In place of Sam Barrell)	South Devon and Torbay Shadow Clinical Commissioning Group
Dr Adam Morris (In place of Sam Barrell)	South Devon and Torbay Shadow Clinical Commissioning Group
Kevin Dixon	Torbay Local Involvement Network

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### **54. Apologies and Changes in Membership**

Apologies for absence were received from Board Members: Sam Barrell (South Devon and Torbay Shadow Clinical Commissioning Group – who was represented by Simon Tapley, Chief Commissioning Officer and Dr Adam Morris, Commissioning Clinical Lead); Caroline Taylor (Torbay Council); Anne Mattock (Local Involvement Network) – who was represented by Kevin Dixon (Acting Chair of LINK) and Observers: Councillor Neil Bent, Councillor Jane Barnby; Councillor Ian Doggett; Siobhan Grady (Public Health); Kate Spencer (Torbay Council); Pat Harris (Torbay Local Involvement Network); Molly Holmes (Sanctuary Housing) and Simon Langridge (Torbay Healthwatch).

### **55. Minutes**

The Minutes of the meeting of the Shadow Health and Wellbeing Board held on 20 September 2012 were confirmed as a correct record (after the amendment of Baywide GP Commissioning Consortium to South Devon and Torbay Shadow Clinical Commissioning Group) and signed by the Chairman.

### **56. Matters Arising from the Minutes**

Arising from Minute 45, Debbie Stark has written to Devon Local Pharmaceutical Network to invite them to present to the Board.

Arising from Minute 50, Kate Spencer has completed.

Arising from Minute 52, Richard Williams had received the paper on Young Carers and would take the necessary action on behalf of the Council.

**57. Update - South Devon and Torbay Shadow Clinical Commissioning Group**

Dr Adam Morris, Commissioning Clinical Lead and Simon Tapley, Chief Commissioning officer, verbally advised the Board on the progress of the South Devon and Torbay Shadow Clinical Commissioning Group (CCG) towards its authorisation.

The CCG had successfully relocated to new premises at Pamona House in Edginswell, Torquay and a Clinical Commissioning Committee had been set up.

Recruitment for senior positions had been undertaken and filled.

**58. Update Report - Public Health**

Debbie Stark, Director of Public Health, advised members that there was an error in the submitted report (Agenda item 5), that 2.3 should read 2012 not 2013.

There were some health protection concerns with issues raised over IT access to NHS data which needed to be addressed.

Debbie Stark and Councillor Chris Lewis had attended a Health and Wellbeing Event in Taunton and will feed back to the Board.

**59. Update Report - Children's Services**

Richard Williams, Director of Children's Services, gave members a verbal update on Children Services issues.

The Children's Partnership Improvement Programme was continuing with an Improvement Board being held on 14 December 2012 and on 15 December 2012 there was a Review Meeting with the Department for Education.

He advised that Children's Services were still waiting for an Ofsted Inspection which was due any time and that an Ofsted Inspection of Adoption Services was taking place between 27 and 30 November 2012 where it was hoped there would be recognition of the capacity to improve within this service area.

There had been a very positive first meeting of the Child Poverty Commission held in the previous week and a copy of the presentation will be circulated to members. The next meeting would define the membership and work programme. Once this has been determined it would be reported to the Board.

He reported that no schools were now in Special Measures and results had improved across the Bay.

Action:

- i) Child Poverty presentation to be circulated to members; and
- ii) Update on the Child Poverty work programme and membership.

#### **60. Update Report - Joined Up Health and Care**

Debbie Stark, Director of Public Health, advised members that discussions on joint commissioning were still ongoing with the possibility of there being a Sub-Committee of the Health and Wellbeing Board being established.

It was reported that the themes within the emerging Joint Health and Wellbeing Strategies for Torbay and Devon were very similar.

A new Deputy Director of Adult Social Services (DASS), Julie Foster had recently been appointed.

Simon Langridge, Torbay Healthwatch, advised members that he had written to Caroline Taylor, Director of Adult Services, with concerns about, what he perceived to be, a lack of a clear commissioning structure at the current time and the need for robust scrutiny of those arrangements. He was advised by the Board that this should be considered through the Adults Policy Development Group (PDG) and it was suggested that he should attend the January PDG.

#### **61. Joint Health and Wellbeing Strategy**

Kate Spencer, Overview and Scrutiny Lead, presented a report on the draft Joint Health and Wellbeing Strategy and advised that a consultation had been undertaken throughout October 2012 with sixty responses received.

A paper setting the actions associated with Priority 4 and Priority 12 of the draft Strategy was circulated. The Board was asked to consider a number of issues which had been highlighted through the consultation process and the following points were made:

- Domestic violence: the Board recognised that there was a need to strengthen its links with the Stronger Communities Board
- Veterans: this was the responsibility of the NHS Commissioning Board
- Environmental Factors/Healthy Food: it was felt that these issues would be picked up through the Local Plan process
- Schools involvement in physical activity: this issue could be the subject of a future Health and Wellbeing Forum. Consideration should also be given to how to fully involve schools in the health and wellbeing agenda.

**Agreed:**

- (i) That, subject to the final action in relation to Priority 12 being amended to read:  
“Reduce the risk of distress and harm to vulnerable members of the community subject to anti social behaviour and crime.”

the draft Joint Health and Wellbeing Strategy be accepted and that an Equalities Impact Assessment be undertaken together with a review of how the Strategy integrates with that prepared by the Devon Health and Wellbeing Board.

- (ii) That, subject to the content of the forthcoming Government regulations and/or guidance and the results of the Equalities Impact Assessment, the Strategy and Equalities Impact Assessment be forwarded to the Council and the South Devon and Torbay Clinical Commissioning Group for approval.
- (iii) That arrangements for delivering the actions and monitoring the outcomes of the Strategy be developed over the next six months.

**Action:**

- i) Councillor Chris Lewis to look into how the Health and Wellbeing Board fits in with schools and will have this as a topic for a future Forum Event.

**62. Development of Health and Wellbeing Board**

The Board heard a report on the development of the Health and Wellbeing Board and how it would operate after it formally took effect from 1 April 2013.

**Agreed:**

- (i) That a Torbay Health and Wellbeing Board Development Plan be prepared to include:
  - Learning points from the Development Session to be held immediately after this meeting
  - Arrangements for delivering the actions and monitoring the outcomes of the Joint Health and Wellbeing Strategy
  - Engagement arrangements which complement the arrangements being made by the Clinical Commissioning Group, emerging Local Healthwatch and the Health Scrutiny Board
  - Arrangements for interactions between the Torbay Health and Wellbeing Board and other statutory bodies (both within Torbay and beyond)
- (ii) That the Development Plan be prepared alongside the work undertaken by the Local Government Association on measuring progress of the Board against the LGA Development Tool.
- (iii) That the Development Plan and the feedback from the LGA Development Tool be considered at a Development Day for the members of the Torbay Shadow Health and Wellbeing Board to be held in February 2013 in order to ensure that robust arrangements are in place for the Board to assume its statutory status on 1 April 2013.

**63. Any Other Business**

The Clinical Commissioning Group are keeping to timescales with the Clinical Commissioning Plan going before their Board in early January 2013 and being put to Council in February 2013. It was requested that the Shadow Health and Wellbeing Board meet in January 2013 to give its views on the Clinical Commissioning Plan.

Debbie Stark, Director of Public Health, advised members that there was an opportunity for them to receive a briefing from the National Institute of Clinical Excellence. Members agreed for Debbie to extend an invitation for them to receive the briefing.

Siobhan Grady, Torbay NHS Care Trust, advised members that there was a funding opportunity for children worth £5 million. Richard Williams suggested that he bring the Expression of Interest for this funding to the meeting of the Board in January.

**64. Date of Next Meeting**

The next meeting of the Shadow Health and Wellbeing Board will be held on 21 January 2013 at 9.30am in the Town Hall, Torquay.

Chairman

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